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OFFICE OF THE SPEAKER

STATE UNIVERSITY SYSTEM OF FLORIDA
325 West Gaines Street, Tallahassee, Florida 32399-1950
AUG -4 PM 4:45

August 4, 1993

The Honorable Bo Johnson
Speaker of the Florida
House of Representatives
420 Capitol
Tallahassee, Florida 32399

Dear Bo:

Enclosed for your review and approval is a copy of our recommendation for the awarding of a contract pursuant to the Request for Proposal (RFP 94-02), an "Historical Investigation of the Facts Relating to the Incident Which Occurred at Rosewood, Florida in 1923." The RFP specifies that no award shall be made until approved by the Speaker of the House of Representatives. The RFP further specifies that the successful vendor shall be notified of the award by August 10, 1993. As such, we are seeking your prompt review and approval of the following proposal, which is enclosed:

Dr. Maxine Jones, History Department, Florida State University:
"Joint Proposal to Conduct the Historical Investigation of the Facts relating to the Incident Which Occurred at Rosewood, Florida in 1923 by Florida Agricultural and Mechanical University, The Florida State University, and The University of Florida History Departments." Dr. Jones is designated as Principal Investigator, with Dr. Larry Rivers serving as Co-Project Director.

AN AFFIRMATIVE ACTION—EQUAL OPPORTUNITY EMPLOYER

University of Florida • Florida State University • Florida A&M University • University of South Florida • Florida Atlantic University
Gainesville Tallahassee Tallahassee Tampa Boca Raton

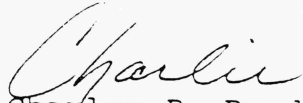
The Honorable Bo Johnson
August 4, 1993
Page Two

For your information, I have also enclosed the comments and recommendation of the RFP review team.

If you have any questions concerning this recommendation, please call Ms. Nancy Stepina at 487-2061.

With kind regards,

Sincerely,


Charles B. Reed
Chancellor

CBR/jaw

Enclosures

cc: Mr. Ross McSwain
Ms. Nancy Stepina



STATE UNIVERSITY SYSTEM OF FLORIDA

325 West Gaines Street, Tallahassee, Florida 32399-1950

August 2, 1993

M E M O R A N D U M

TO: Dr. Charles B. Reed, Chancellor of the State University System of Florida

FROM: Dr. Patricia Hansen, Vice Chancellor for Academic Affairs, and Patrick Riordan, Director of Public Information

SUBJECT: State University System of Florida Request For Proposals #94-2 concerning the events at Rosewood, Florida in 1923

Two proposals were received before the deadline. One is a joint proposal from Florida A&M University, Florida State University and the University of Florida. The other is from a member of the Sociology Department at Florida State University.

The joint proposal represents a major team effort of reputable historians specializing in African-American and Florida history, one of whom has previously written on the subject of Rosewood. The joint proposal indicates a proposed additional budget of \$37,500 to be provided from existing university resources. Further, the joint proposal includes a sophisticated research design which appears likely to produce meaningful results within the tight time frame specified.

The single proposal represents an individual sociologist's conception. It proposes to utilize less than half of the funds made available by the Florida House of Representatives, and includes no additional university support. Although the researcher has experience in the field of collective violence, there is not an indication of in-depth knowledge or research in matters dealing with Florida history and race relations. Finally, several of the sources proposed to be interviewed are in fact participants in the competing joint proposal.

AN AFFIRMATIVE ACTION—EQUAL OPPORTUNITY EMPLOYER

University of Florida • Florida State University • Florida A&M University • University of South Florida • Florida Atlantic University
Gainesville Tallahassee Tallahassee Tampa Boca Raton

University of West Florida • University of Central Florida • University of North Florida • Florida International University
Dunedin Orlando Jacksonville Miami

Dr. Charles B. Reed
August 2, 1993
Page Two

The review team recommends without reservation the designation of the FAMU-FSU-UF joint proposal as the successful proposer selected pursuant to State University System of Florida Request For Proposals #94-2.

On page five of the joint proposal, the following language appears: "The investigative team would welcome the addition of any full-time faculty member of any other state university who is desirous of working on this project, and who has demonstrated expertise in the field." The reviewers would encourage conversations between the research team and the competing principal investigator. He may be interested in becoming a part of the research team and could make a valuable contribution.

PR/PH/fb

cc: Ms. Nancy Stepina

SUBMIT PROPOSAL TO: Board of Regents
 Room 1502, FEC
 325 West Gaines Street
 Tallahassee, FL 32399-1950
 Attn: Nancy Stepina
 Telephone Number: (904) 487-2061

STATE OF FLORIDA
REQUEST FOR PROPOSAL
 CONTRACTUAL SERVICES
 Acknowledgement

Page 1 of 10 pages	PROPOSALS WILL BE OPENED July 30, 1993 @ 11:00 a.m. and may not be withdrawn within 30 days after such date and time.	PROPOSAL NO. 94-02
AGENCY MAILING DATE: 7/2/93	PROPOSAL TITLE: Historical Investigation of the Facts Relating to the Incident Which Occurred at Rosewood, Florida	
FEDERAL EMPLOYER IDENTIFICATION NUMBER OR S.S. NUMBER 262-11-5275		
VENDOR NAME: Maxine D. Jones	REASON FOR NO PROPOSAL: To Investigate the Rosewood, Fl incident of January 1932	
VENDOR MAILING ADDRESS: History Dept: Florida State University		POSTING OF PROPOSAL TABULATIONS: Proposal tabulations with recommended awards will be posted for review by interested parties at the location where proposals were opened and will remain posted for a period of 72 hours. Failure to file a protest within the time prescribed in Section 120.53(8), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Posting will be on or about
CITY - STATE - ZIP: Tallahassee, Fl 32306-2029	AREA CODE: 904	
TELEPHONE NUMBER: 644-5588	TOLL-FREE NUMBER:	

I certify that this proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same contractual services, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal for the proposer and that the proposer is in compliance with all requirements of the Request for Proposal, including but not limited to, certification requirements. In submitting a proposal to an agency for the State of Florida, the proposer offers and agrees that if the proposal is accepted, the proposer will convey, sell, assign or transfer to the State of Florida all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the State of Florida. At the State's discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the proposer.

Maxine D. Jones
 AUTHORIZED SIGNATURE (MANUAL)
 Maxine D. Jones, Assoc. Professor
 AUTHORIZED SIGNATURE (TYPED) TITLE

GENERAL CONDITIONS

SEALED PROPOSALS: All proposal sheets and this original acknowledgement form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE PROPOSAL PER ENVELOPE.) The face of the envelope shall contain, in addition to the above address, the date and time of the proposal opening and the proposal number. Proposal prices not submitted on attached proposal price sheets when required shall be rejected. All proposals are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection.

- 1. EXECUTION OF PROPOSAL:** Proposal must contain a manual signature of authorized representative in the space provided above. Proposal must be typed or printed in ink. Use of erasable ink is not permitted. All corrections to prices made by proposer must be initialed. The company name and F.E.I.D. or social security number must appear on each pricing page of the proposal as required. If a vendor intends to do repetitive business with the State and a vendor number has not been assigned to your company, contact Department of Management Services, Division of Purchasing, 2737 Centerview Drive, Knight Building, Suite 220, Tallahassee, FL 32399-0950, 904-488-8440 immediately.
- 2. NO PROPOSAL SUBMITTED:** If not submitting a proposal, respond by returning only this proposer acknowledgement form, marking it "NO PROPOSAL", and explain the reason in the space provided above. Failure to respond to a procurement solicitation without giving justifiable reasons for such failure, non-conformance to contract conditions, or other pertinent factors deemed reasonable and valid shall be cause for removal of the proposer's name from the proposal mailing list. NOTE: To qualify as a respondent, proposer must submit a "NO PROPOSAL", and it must be received no later than the stated proposal opening date and hour.
- 3. PROPOSAL OPENING:** Shall be public, on the date, location and the time specified on the acknowledgement form. It is the proposer's responsibility to assure that his proposal is delivered at the proper time and place of the proposal opening. Proposals which for any reason are not so delivered, will not be considered. Offers by telegram or telephone are not acceptable. A proposal may not be altered after opening of the price proposals. NOTE: Proposal tabulations will be furnished upon written request with an enclosed, self addressed, stamped envelope and payment of a predetermined fee. Proposal tabulations will not be provided by telephone.
- 4. PRICES, TERMS AND PAYMENT:** Firm prices shall be proposed and include all services rendered to the purchaser.
 - (a) TAXES:** The State of Florida does not pay Federal Excise and Sales taxes on direct purchases of services. See tax exemption number on face of purchase order or agreement form. This exemption does not apply to purchases of services in the performance of contracts for the improvement of state-owned real property as defined in Chapter 192, Florida Statutes.
 - (b) DISCOUNTS:** Cash discount for prompt payment shall not be considered in determining the lowest net cost for proposal evaluation purposes.
 - (c) MISTAKES:** Proposers are expected to examine the conditions, scope of work, proposal prices, extensions, and all instructions pertaining to the services involved. Failure to do so will be considered a risk.

- (d) INVOICING AND PAYMENT:** The contractor shall be paid upon submission of properly certified invoices to the purchaser at the prices stipulated on the contract at the time the order is placed, after delivery and acceptance of goods, less deductions if any, as provided. Invoices shall contain the contract number, purchase order number and the contractor's Federal Employer Identification Number. An original and three (3) copies of the invoice shall be submitted. The final payment shall not be made until after the contract is complete unless the State has agreed otherwise. Invoices for fees or other compensation for services or expenses submitted for contractual services shall be submitted in detail sufficient for a proper audit and cost audit thereof and invoices for any travel expenses shall be submitted in accordance with the rates at or below those specified in Sections 112.061 and 287.056, F.S. Interest Penalties: Payment shall be made in accordance with Section 215.422, F.S., which states the contractor's rights and the State agency's responsibilities concerning interest penalties and time limits for payment of invoices. **VENDOR OMBUDSMAN:** Vendors providing goods and services to an agency should be aware of the following time frames. Upon receipt, an agency has five (5) working days to inspect and approve the goods and services, unless the bid specifications, purchase order or contract specifies otherwise. An agency has 20 days to deliver a request for payment (voucher) to the Department of Banking and Finance. The 20 days are measured from the latter of the date the invoice is received or the goods or services are received, inspected and approved; if a payment is not available within 40 days, a separate interest penalty of 0.333 percent per day will be due and payable, in addition to the invoice amount, to the vendor. The interest penalty provision applies after a 35 day time period to health care providers, as defined by rule. Interest penalties of less than one (1) dollar will not be enforced unless the vendor requests payment. Invoices which have to be returned to a vendor because of vendor preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the agency. A Vendor Ombudsman has been established within the Department of Banking and Finance. The duties of this individual include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (904) 488-2924 or by calling the State Comptroller's Hotline, 1-800-848-3782. The Division of Purchasing shall review the conditions and circumstances surrounding non-payment and unless there is a bonafide dispute, the Division may in writing authorize the contract supplier to reject and return purchase orders from said agency until such time as the agency complies with the provisions of Section 215.422, F.S.
- (e) ANNUAL APPROPRIATIONS:** The State of Florida's performance and obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

- 5. CONFLICT OF INTEREST:** The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. Proposers must disclose with their proposal the name of any officer, director, or agent who is also an employee of the State of Florida, or any of its agencies. Further, all proposers must disclose the name of any State employee who owns, directly or indirectly, an interest of five (5%) or more in the

Statutes, no person or firm receiving a contract that has not been procured pursuant to Section 287.057(2) or (3) to perform a feasibility study of the potential implementation of a subsequent contract, participating in the drafting of a request for proposals, or developing a program for future implementation shall be eligible to contract with the agency for any contracts dealing with that specific subject matter; and proposers must disclose with their proposal any such conflict of interest.

6. **AWARDS:** As the best interest of the State may require, the right is reserved to reject any and all proposals or waive any minor irregularity or technicality in proposals received. Proposers are cautioned to make no assumptions unless their proposal has been evaluated as being responsive.
7. **INTERPRETATIONS/DISPUTES:** Any questions concerning conditions and specifications shall be directed in writing to this office for receipt no later than ten (10) days prior to the proposal opening. Inquiries must reference the date of proposal opening and proposal number. No interpretation shall be considered binding unless provided in writing by the State of Florida in response to requests in full compliance with this provision. Any person who is adversely affected by the agency's decision or intended decision concerning a procurement solicitation or contract award and who wants to protest such decision or intended decision shall file a protest in compliance with Rule 13A-1.006(3), Florida Administrative Code. Failure to file a protest within the time prescribed in Section 120.53(5), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.
8. **GOVERNMENTAL RESTRICTIONS:** In the event any governmental restrictions may be imposed which would necessitate alteration of the material quality of the services offered on this proposal prior to their completion, it shall be the responsibility of the successful proposer to notify the purchaser at once, indicating in his letter the specific regulation which required an alteration. The State reserves the right to accept any such alteration, including any price adjustments occasioned thereby, or to cancel the contract at no further expense to the State.
9. **DEFAULT:** Failure to perform according to this proposal and/or resulting contract shall be cause for your firm to be found in default in which event any and all procurement costs may be charged against your firm. Any violations of these stipulations may also result in:
 - a) Contractor's name being removed from the Division of Purchasing vendor mailing list.
 - b) All State agencies being advised not to do business with the contractor without written approval of the Division of Purchasing.
10. **LEGAL REQUIREMENTS:** Applicable provision of all Federal, State, county and local laws, and of all ordinances, rules, and regulations shall govern development, submittal and evaluation of all proposals received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a proposal response hereto and the State of Florida, by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any proposer shall not constitute a cognizable defense against the legal effect thereof.
11. **ADVERTISING:** In submitting a proposal, proposer agrees not to use the results therefrom as a part of any commercial advertising.
12. **ASSIGNMENT:** Any Contract or Purchase Order issued pursuant to this request for proposal and the monies which may become due hereunder are not assignable except with the prior written approval of the purchaser.
13. **LIABILITY:** On any contract resulting from this proposal the proposer shall hold and save the State of Florida, its officers, agents, and employees harmless against claims by third parties resulting from the contractor's breach of this contract or the contractor's negligence. This requirement does not apply to contracts between governmental agencies.
14. **FACILITIES:** The State reserves the right to inspect the proposer's facilities at any time with prior notice.
15. **CANCELLATION:** The State shall have the right of unilateral cancellation for refusal by the contractor to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the contractor in conjunction with the contract.
16. **PUBLIC RECORDS:** Any material submitted in response to this Request for Proposal will become a public document pursuant to Section 119.07, F.S. This includes material which the responding proposer might consider to be confidential or a trade secret. Any claim of confidentiality is waived upon submission, effective after opening pursuant to Section 119.07, F.S.

NOTE:

ANY AND ALL SPECIAL CONDITIONS AND SPECIFICATIONS ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Florida Board of Regents
by Maxine D. Jones, Associate Professor of History
[print name of the public entity]
[print individual's name and title]
for Maxine D. Jones
[print name of entity submitting sworn statement]

whose business address is

Department of History, Florida State University
Tallahassee, Florida 32306-2029

and (if applicable) its Federal Employer Identification Number (FEIN) is _____

(If the entity has no FEIN, include the Social Security Number of the individual signing this
sworn statement: 262-11-5275.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

Amendment #1 to

State University System of Florida
Request for Proposals
#94-2

Historical Investigation of the Facts
Relating to the Incident Which Occurred at
Rosewood, Florida in 1923



The following amendment is to clarify that funds provided for JUL 14 1993
this project may be used for necessary travel expenses.

ARTS & SCIENCES

Page 4, Section 2 - Proposal Procedures and Restrictions,
subsection (c) 4 is amended to read:

Budget, including salaries and time commitments for the principal
and coinvestigators, graduate assistants and support staff.
Equipment and expenses must be specifically related to this
project and must be separately identified and justified.
Indirect costs charged to supported projects may not exceed 5%.
Funds may not be used for the renovation or repair of facilities,
~~for travel~~ or for fringe benefits. If the proposed project is
part of an on-going research effort, this should be noted and the
current amount and source(s) of funding identified.

cy: Dean Abele
Dean Crudder

BID AMENDMENT ACKNOWLEDGMENT

State University System of Florida
Request for Proposals

#94-2

Historical Investigation of the Facts
Relating to the Incident Which Occurred at
Rosewood, Florida in 1923

I, the undersigned proposer, do hereby acknowledge that I received Amendment #1 to the Request for Proposal #94-2, and have returned this Acknowledgement Form along with my proposal to:

Ms. Nancy Stepina
Director, Governmental Relations
Board of Regents, Room 1502
Florida Education Center
325 West Gaines Street
Tallahassee, FL 32399-1950

Magline G. Lovel
Authorized Signature

7/28/93
Date

Amendment #2 to
State University System of Florida
Request for Proposals
#94-2
Historical Investigation of the Facts
Relating to the Incident Which Occurred at
Rosewood, Florida in 1923



The following amendment is to clarify that funds provided for this project may be used to cover necessary benefit costs. However, indirect costs cannot be charged, as the contract is between the Board of Regents and a state university.

Page 4, Section 2 - Proposal Procedures and Restrictions, subsection (c) 4 is amended to read:

Budget, including salaries and time commitments for the principal and benefit, graduate assistants and support staff. Equipment and expenses must be specifically related to this project and must be separately identified and justified. Indirect costs shall not be charged to supported projects pursuant to October 1, 1991 and October 28, 1991 memoranda relating to CM-91-09. may not exceed 5%. Funds may not be used for the renovation or repair of facilities. ~~for travel or for fringe benefits.~~ If the proposed project is part of an on-going research effort, this should be noted and the current amount and source(s) of funding identified.

BID AMENDMENT ACKNOWLEDGEMENT

State University System of Florida
Request for Proposals

94-2

Historical Investigation of the Facts
Relating to the Incident Which Occurred at
Rosewood, Florida in 1923

I, the undersigned proposer, do hereby acknowledge that I received Amendment #2 to the Request for Proposal #94-2, and have returned this Acknowledgement Form along with my proposal to:

Ms. Nancy Stepina
Director, Governmental Relations
Board of Regents, Room 1502
325 West Gaines Street
Tallahassee, Florida 32399-1950

Murline DeLores
Authorized Signature

7/28/93
Date

STATE UNIVERSITY SYSTEM OF FLORIDA

REQUEST FOR PROPOSALS

#

HISTORICAL INVESTIGATION OF THE FACTS
RELATING TO THE INCIDENT WHICH OCCURRED AT
ROSEWOOD, FLORIDA IN 1923

Proposals will be opened at 2:30 pm on July 21, 1993. All proposals must be submitted in writing in a sealed envelope. The envelope must be clearly marked with the RFP number and title.

Bid tabulations with recommended awards will be posted on August 3 at 2:30 pm at the Florida Education Center, Suite 1625, 325 West Gaines Street, Tallahassee, Florida and will remain posted for a period of seventy-two (72) hours.

Failure to file a protest within the time prescribed in Section 120.53(5) Florida Statutes, shall constitute a waiver of proceedings, under Chapter 120, Florida Statutes.

The request for Proposal PUR 7033 form accompanying this proposal must be completed, signed and returned with the proposal. Otherwise, the proposal shall not be considered valid.

Any person submitting a proposal in response to this Request for Proposal must execute the enclosed form PUR 7068, SWORN STATEMENT UNDER SECTION 287.133(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES, including proper checks(s) in the space(s) provided, and enclose it with the proposal. However, if you have provided the completed form to the submittal address listed in this proposal and it was received on or before January 1, 1993, the form is not required for the balance of this calendar year.

The attached contract must be completed and signed prior to an award being made.

SUBMISSION OF PROPOSALS:

- 1. Proposals must be received no later than 2:30 on July 22, 1993.*
- 2. FIVE COPIES of your proposal must be received by the following person prior to the time of the above due date. Failure to comply will result in the rejection of the proposal.*

*Ms. Nancy Stepina
Director, Governmental Relations
Board of Regents, Room 1502
Florida Education Center
325 West Gaines Street
Tallahassee, Florida 32399-1950*

3. *Proposal must clearly identify the University within the State University System and appropriate address.*
4. *Proposals will be considered to be complete as submitted. Additional information, whether presented orally or in writing, which was not included in the proposal will not be entertained.*
5. *The Board of Regents reserves the right to inquire in writing and to meet with representatives of the proposing institutions for the purpose of clarification of points made in their proposal.*
6. *The Board of Regents reserves the right to reject any or all proposals in the best interest of the state. No proposal shall be awarded until approved by the Speaker of the House of Representatives.*
7. *It is the proposer's responsibility to assure that the proposal is delivered at the proper time and place. Proposals which are not so delivered will not be considered. Proposal files may be examined during normal working hours, by appointment within 10 days after the opening or upon posting of the intended award, whichever comes first.*
8. *Questions concerning interpretation will not be entertained unless directed in writing by July 7, 1993. The Board of Regents shall respond in writing to such requests if, in the judgment of the Board Office such interpretation would materially assist it in receiving responsive proposals. If answered, all interested parties will receive a copy. Such letters should be addressed to:*

*Ms. Nancy Stepina
Board of Regents, Room 1502
Florida Education Center
325 West Gaines Street
Tallahassee, Florida 32399-1950
SUNCOM 277-2061 or (904) 487-2061*

9. *Any significant change made in the RFP will be brought to the attention of all interested parties and adequate time will be allowed for responses.*
10. *Any proposals submitted become the property of the Board of Regents and the information contained therein may be used by the Board of Regents as they deem appropriate.*
11. *The attached contract is incorporated as part of this proposal and must be completed and signed prior to any award being made.*

AMOUNT OF AWARD:

A total of \$50,000 is available to fund selected proposals that fall within the scope of the topic enumerated in Section 1., "Scope of Work."

1. SCOPE OF WORK:

The requirements for the performance of services regarding the historical investigation of the 1923 incident which occurred in Rosewood, Florida, shall include, but not be limited to:

- (a) a review of all documented accounts of the incident which occurred at Rosewood, Florida with specific reference to the sources of such accounts;
- (b) identification of witnesses, and interviews of any witnesses who may still be living, with appropriate documentation to confirm the status of these individuals as witnesses;
- (c) a comprehensive bibliography of articles and writings about the incident;
- (d) as complete a description as can be provided, using extant historical materials, of the community of Rosewood in 1923.
- (e) as complete a description as can be provided, using extant historical materials, of the events which occurred in Rosewood in 1923.
- (f) as complete a list of individuals as can be provided, using extant historical materials, of the names of the persons who were residents of Rosewood, Florida in 1923 (or in 1920 based upon census records) before the incident which occurred in Rosewood in 1923.

2. PROPOSAL PROCEDURES AND RESTRICTIONS:

- (a) Eligibility

The principal investigator must be a full-time faculty member on a continuing appointment at a state university in Florida. Other research investigators may perform on the contract, provided that they have expertise in the research topic and such qualifications are documented in their resumes.

(b) *Multiple and Joint Proposals*

Joint proposals from two or more Florida state universities are encouraged. Joint proposals must identify a single individual as the principal investigator.

(c) *Proposal Content and Format:*

To facilitate timely evaluation, proposals shall be no more than 10 typewritten, single-spaced pages in length, excluding biographical and other supporting data and must include the following components:

- 1. Cover sheet including the title of the proposed project and the name, address, telephone number, FAX number and institution of the principal investigator;*
- 2. Discussion of proposed study, including method of study, task schedule, and description of proposed research product.*
- 3. Personnel, including the role, qualifications and resumes of principles and other investigators, and role and number of graduate assistants and support staff;*
- 4. Budget, including salaries and time commitments for the principal and co-investigators, graduate assistants and support staff. Equipment and expenses must be specifically related to this project and must be separately identified and justified. Indirect costs charged to supported projects may not exceed 5%. Funds may not be used for the renovation or repair of facilities, for travel or for fringe benefits. If the proposed project is part of an on-going research effort, this should be noted and the current amount and source(s) of funding identified.*

(d) *Clarification of Points Made in Proposals*

The Board of Regents reserves the right to make written or oral inquiries to proposal submitter to clarify any aspects of their proposal.

(e) **Proposal Rejection**

The Board of Regents reserves the right to reject any or all proposals when it is deemed to be in the best interest of the State of Florida and the State University System. No proposal shall be awarded until approved by the Speaker of the House of Representatives.

3. **PROPOSAL REVIEW:**

Proposals will be reviewed by a committee and will be comparatively evaluated pursuant to the following criteria: qualifications of research personnel in the context of the specific tasks proposed for the project; appropriateness of the proposed research plan to accomplish project objectives as set forth in the RFP; adequacy of facilities and equipment available to execute the research plan; consistency of research plan and objectives in the context of funds budgeted.

4. **PROPOSAL SELECTION & NOTIFICATION:**

Submitter will be notified by August 3, 1993 of the proposal(s) that has been selected for funding.

5. **PERFORMANCE REQUIREMENTS:**

(a) *No later than August 24, 1993, the proposer selected by the Board of Regents and approved by the Speaker shall submit to the Board of Regents a detailed proposed outline for the study and a detailed description of the research design which shall be subject to the approval of the Speaker of the House of Representatives.*

(b) *The principal investigator and any coinvestigators shall agree not to appear before the Florida Legislature or to lobby any member of the Florida Legislature on behalf of any individual or law firm in connection with any matter related to the incident which occurred at Rosewood, Florida in 1923.*

(c) *The principal investigator and any coinvestigator shall agree not to contract with or to serve either as an expert witness in any hearing on any claims bill before the Florida Legislature or as an expert witness in any judicial proceeding against the State of Florida or any of its agents, agencies, officers or political subdivisions, in connection with any matter related to the incident which occurred at Rosewood, Florida in 1923.*

- (d) *The principal investigator and any coinvestigator shall, for all purposes related to the study, be independent contractors or subcontractors of the Board of Regents and the Florida House of Representatives.*
- (f) *The principal investigator and any coinvestigator shall agree to be available as necessary at the request of the Speaker of the House of Representatives or the chairman of the committee on Judiciary of the house of Representatives to appear at committee meetings, subcommittee meetings or as otherwise needed by the House of Representatives to discuss the study of the Rosewood incident and to answer questions relating to the study and the incident at Rosewood by members of the House of Representatives or such other persons as directed by the Speaker or Chairman. The principal investigator and any coinvestigator shall not receive compensation for appearances but shall receive per diem pursuant to s. 112.061, Florida Statutes, upon submission of a completed voucher therefor to the House of Representatives.*
- (g) *The project(s) selected for funding will be required to submit a final report to the Board of Regents by November 15, 1993.*

6. **MODE OF PAYMENT:**

Payments will be released in two installments, according to the schedule below. Release of the second payment will be contingent upon receipt of the final report(s) described in Section 5.

August 30, 1993	\$ 35,000
November 15, 1993	\$ 15,000

Research Design for the Historical Investigation of the Facts Relating to the
Incident Which Occurred at Rosewood, Florida in January 1923,

by
Florida Agricultural and Mechanical University
Florida State University
and
The University of Florida

- I. The investigators will describe the historical background of Levy County and its principal communities and towns: Bronson, the county seat; Otter Creek; Sumner; Cedar Key; and especially Rosewood. The layout of the small village of Rosewood (most estimates placed about twenty families living in the community, a majority of them black) will be provided as well as who the residents were; their occupations; and a description of the houses and other buildings.
- II. There will be a chronological account of the events that began January 1, and culminated January 7. This narrative will be documented, and a bibliography will be provided.
- III. The sources for the study will include contemporary newspapers, black and white; oral interviews with survivors and others who have direct knowledge of the tragedy; depositions; field inspections of Rosewood that will include archeological evidence; county and state official documents and records such as deed and tax reports, sheriff and police files, and grand jury and court data.
- IV. Special attention will be given to identifying the victims, including those killed and wounded and to the degree possible the value of their property and the extent of their loss.
- V. The investigators will use, among other scientific techniques, infra-red photograving, the sophisticated equipment and knowledge employed by archaeologists; and forensic medicine experts if any graves are discovered.
- VI. The teams of historians: Associate Professor Maxine D. Jones, FSU, Principal Investigator; Professor Larry E. Rivers, FAMU, Co-Project Director; Tom Dye, Ph.D. candidate, FSU; Professor David R. Colburn, University of Florida; and Professor William W. Rogers, FSU, has divided among themselves certain areas of responsibility (for example, Tom Dye is documenting the historical and geographical

setting of Levy County), and they are working jointly and in teams on other topics (for instance, Larry Rivers and William Rogers are examining deed records, and Maxine Jones and David Colburn are tracking black and white newspaper accounts and editorials). Also providing information will be a number of people who have expertise in one or more areas. These experts will be paid commensurate with their services. The team will also use the services of some graduate students who will be hired for specific tasks.

- VII. Finally, the team will meld their work and prepare in multiple copies a final report of their work.