

January 2, 1952

Mr. J. R. E. Lee, Jr.
Business Manager
Florida A and M College

Dear Mr. Lee:

Please instruct Mr. Holmes of the Maintenance Department on the following alterations at the Lucy Moten Demonstration Schools:

1. That a drinking fountain be installed outside on the west end of the main building of Lucy Moten.
2. That a Coolorator be installed in the west end entrance corridor of the main building
3. That door checks and panels be installed to the end doors of both wings in the entrance of the Lucy Moten building.
4. That the west end play ground of the Annex be hard surfaced for basketball and similar activities.
5. That a door and dug out for a dark room be cut in the wall of the Little Theatre for storing books.
6. That a door and dug out be cut through the wall in the entrance leading to the boiler room in the main building of Lucy Moten.

These are very much needed alterations which can be done at a minimum capital outlay and without which our school cannot function adequately.

Very truly yours,

A. W. Wright, Principal

AWW/ewg

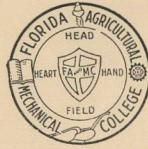
CC: Dr. George W. Gore, Jr., President

Mr. B. F. Holmes, Director, Maintenance

C
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FLORIDA AGRICULTURAL AND MECHANICAL COLLEGE

GEORGE W. GORE, JR., *President*



TALLAHASSEE, FLORIDA

LOCAL CORRESPONDENCE

DIVISION OF SOCIAL SCIENCES

January 3, 1952

Dr. G. W. Gore, Jr.
President
Florida A and M College
Tallahassee, Florida

Dear Dr. Gore:

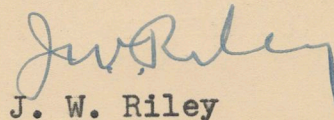
I have read Dr. Wesley's letter and his proposal for getting aid from the colleges for the support of the Association for the Study of Negro Life and History.

Florida A and M College could take out a membership of ten dollars (10.00), that is if it is permissible to take the funds from the Social Science budget.

During Negro History week we could try to get faculty and staff members who have not joined to make as a contribution the one dollar (1.00) sustaining fee. We should be able to collect a sizeable sum.

I will be glad to cooperate in this matter and to give any further information which you might desire.

Yours sincerely,


J. W. Riley

January 4, 1952

Mr J R E Lee, Jr
Florida A and M College

Dear Mr Lee:

I desire to authorize payment of \$10.00 institutional
membership for the college for the National Association
for the Study of Negro Life and History.

Yours very truly,

George W Gore, Jr

GMGjr:vby

January 10, 1952

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Honorable W F Powers
Secretary
State Board of Control
Florida State University
Tallahassee, Florida

Honorable Sir:

I am enclosing herewith a list of payments made for out-of-state scholarships, paid from the General Revenue Expense Fund of the college. As indicated, these payments were for scholarship aid for graduate work in the various schools and should have been from the expense funds of their respective budgets. We are therefore requesting that a transfer from the expense budgets of each of these school in the amounts indicated be made to the General Revenue Fund of the college.

Respectfully yours,

J. R. E. Lee, Jr.
Business Manager

JREL,Jr./s

Enclosure

FLORIDA A. AND M. COLLEGE

OUT-OF-STATE SCHOLARSHIPS

AGRICULTURE

	<u>Voucher Number</u>	<u>Warrant Number</u>	<u>Amount</u>	<u>Date</u>
William B. Robinson	15821	003660	\$ 200.00	7-17-51
John A. Lawson	16040	001351	90.94	7-28-51
Willie L. Lawrence	16221	034447	123.92	8-20-51
R. T. Anderson	16751	079757	61.95	10-9-51
Fred D. Calhoun	16751	079758	63.04	10-9-51
Leearla V. Davis	16751	079762	48.95	10-9-51
Anthony C. Hooks	16751	079766	114.56	10-9-51
Alphonso L. McMeekin	16768	079723	125.85	10-9-51
Clinton C. Cunningham	16769	079790	111.82	10-9-51
			<u>\$ 941.03</u>	

LAW

Charles L. Harris	15821	003653	\$ 254.47	7-17-51
Saul N. Nickerson	15821	003656	254.47	7-17-51
Isiah C. Smith	15821	003658	65.75	7-17-51
John H. Bustamante	15821	003659	200.00	7-17-51
Harry L. Sears	16221	034450	97.75	8-20-51
Charles L. Harris, Jr.	16750	079702	104.62	10-10-51
John H. Bustamante	17231	105654	284.26	11-9-51
Daniel Dames	17231	105656	234.34	11-9-51
Edwin L. Davis	17231	105658	294.90	11-9-51
			<u>\$1,790.56</u>	

PHARMACY

Eleanor B. Braynon	16040	001321	\$ 212.76	7-28-51
Raymond Barnes	16040	001326	30.02	7-28-51
Sidney T. Cox	16221	034441	96.13	8-20-51
Olivia L. Love	16221	034449	96.13	8-20-51
David T. Sumpter	16751	079773	85.21	10-9-51
Reginald E. Williams	16768	079748	84.41	10-9-51
James F. Harris	17231	105661	125.76	11-9-51
			<u>\$ 730.42</u>	

ENGINEERING

William H. Edwards	16227	034442	\$ 184.26	8-20-51
Cecil W. Boston	16750	079691	180.97	10-10-51
Roy L. Bailey	16751	079758	190.10	10-9-51
Harold S. Jenkins	16768	079716	200.00	10-9-51
Nathaniel Vereen	16768	079743	200.00	10-9-51
Jhohn J. Coleman	16769	079787	200.00	10-9-51
Ernest D. Fears	16769	079793	200.00	10-9-51
James L. Bruton	17231	105621	200.00	11-9-51
James H. Reddick, Sr.	17231	105642	200.00	11-9-51
			<u>\$1,755.33</u>	

GRAND TOTAL.....\$5,217.34

January 11, 1952

Mr. J R E Lee
Florida A and M College

Dear Mr. Lee:

I will appreciate it if you could assist me in getting income tax report blank forms. Ordinarily they are mailed to me. This year I have not received them although other persons in my house have.

As of January 1, 1952, kindly reduce my dependents by one. In other words, instead of having four dependents I now have only three. I will prefer paying the withholding now than later.

Yours very truly,

GWCjr:acbb

George W. Gore, Jr.

January 17, 1952

Mr. J R E Lee
Florida A and M College

Dear Mr. Lee:

I have just received the report of a recent meeting of the Student Council in which statements were made to the effect that line cutting in the dining hall was due primarily to the fact that food gives out before the last persons reach the serving tables. It seems as though the first persons who enter the dining hall secure 2, 3, and 4 orders of major meats, causing a shortage for those who come after.

It has also come to my attention that persons at the end of the line may be served bologna sausage, whereas those at the beginning are receiving chicken.

I think the matter needs to be gone into rather thoroughly, and I desire to make the following suggestions:

1. That no more than two orders of meat be served any one person until the entire line has passed.
2. That in the emergencies when it is necessary to substitute a meat it would be well to substitute a major hot meat, as for example, pork chops or ham rather than a cold meat.

There is need for guidance in educating the students to select a balanced diet so that they will have the proper relationship of vegetables and meats. In this connection, there is also a need to encourage students to eat three regular rather than one or two meals per day.

The cooperation of the Home Economics Department might be valuable in this connection.

Yours very truly,

George W. Gore, Jr.

GWGjr:acbb

cc: Miss G J Wheeler

C
O
P
Y

FLORIDA A. AND M. COLLEGE
Tallahassee, Florida

January 31, 1952

Service Electric Company
424 Main Street
Jacksonville, Florida

Gentlemen:

It has been brought to my attention that considerable damage has been done by your workers, in connection with the laying of the telephone lines, to a tree located directly in front of the Demonstration High School on Gamble Street, to the extent that this tree may die in the near future. It was understood in the contract that the contractor should exercise particular care to protect the trees while ditching in connection with the laying of the telephone lines.

This is being brought to your attention, at this time, in order that you may know that you are being held responsible in this connection.

Yours very truly,

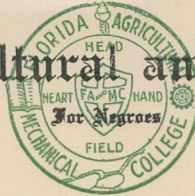
J. R. E. Lee, Jr.
Business Manager

JRELjr/gs

cc: Mr. Guy C Fulton
Hon. W F Powers
Dr. G W Gore, Jr.

7

The Florida Agricultural and Mechanical College



GEORGE W. GORE, JR., PRESIDENT

Tallahassee, Florida

OFFICE OF THE BUSINESS MANAGER

March 4, 1952

Dr. George W. Gore, Jr.
Florida A. and M. College
Tallahassee, Florida

Dear Dr. Gore:

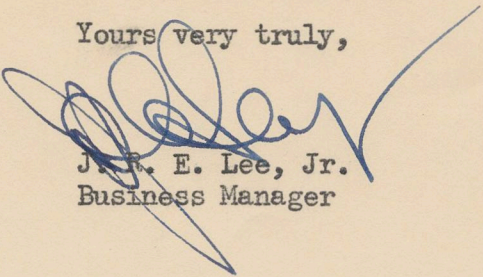
I wish to call to your attention some anticipated deficits that will affect our budget for the current fiscal year, as well as the fiscal year beginning July 1, 1952.

You will note from the budget our anticipated collections, as set up in our Incidental Fund, are \$284,380.00. To date, we have collected \$149,617.45 leaving uncollected \$134,762.55. Of this uncollected amount, we can safely count on collecting \$109,709.00 leaving a deficit of \$25,053.55. This decrease in income is due to a decrease in veteran enrollment. Our estimated enrollment for veterans was 325, whereas our actual enrollment is 238, which, of course, would bring about a decrease in our anticipated income. This deficit will affect our operations for the current year.

In view of the decrease in enrollment for the current year, we are estimating our enrollment for the next fiscal year, as far as veterans are concerned, at 175. This will bring about an overall decrease in income of approximately \$54,000.00 as set up in our present budget.

At your convenience, I would appreciate discussing these matters further with you as they will seriously affect our future operations.

Yours very truly,


J. R. E. Lee, Jr.
Business Manager

/hts

April 16, 1952

Mr. J. R. E. Lee, Jr.
Office of the Business Manager
Florida A and M College

Dear Mr. Lee:

Dr. Sumpter M. Riley, Jr. will be our guest preacher Sunday, April 27. Dr. Riley is District Superintendent of the Methodist Church, Chicago, Illinois. I am requesting for him an honorarium of one hundred fifty dollars (\$150.).

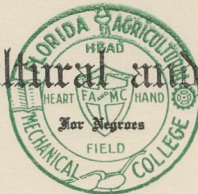
Yours truly,

James Hudson

JH:mh

cc: President George W. Gore, Jr.
Reverend M. G. Miles

The Florida Agricultural and Mechanical College



GEORGE W. GORE, JR., PRESIDENT

Tallahassee, Florida

OFFICE OF THE BUSINESS MANAGER

April 24, 1952

Dr. G W Gore, Jr.
Florida A and M College

Dear Dr. Gore:

We are enclosing herewith the profit and loss statements covering the operation of the dining hall and college inn for the period ending March 31, 1952.

Yours very truly,

J. R. E. Lee, Jr.
Business Manager

JRELjr/gs

Enclosures - 2

1952

PROFIT AND LOSS STATEMENT

FLORIDA A AND M COLLEGE

DINING HALL

FOR THE OPERATING PERIOD

MARCH 1 THROUGH MARCH 31, 1952

INCOME

FROM SALES-----\$49,600.39

COST OF SALES

BEGINNING INVENTORY--MARCH 1---\$16,782.87

PURCHASES-----35,643.03

LESS ENDING INVENTORY-----14,361.91

COST OF GOODS SOLD-----\$38,063.99

GROSS PROFIT-----\$11,536.40

EXPENSES

SALARIES AND WAGES----- 7,030.86

TELEPHONE----- 8.80

UTILITIES----- 145.31

SUPPLIES----- 1,926.08

DEPRECIATION EXPENSE-----1,597.00

TOTAL EXPENSE-----\$10,708.05

NET PROFIT-----\$ 828.35

FLORIDA A AND M COLLEGE

COLLEGE INN
(Temporary Student Union)

Profit and Loss Statement

FOR THE OPERATING PERIOD March 1, 1952 through March 31, 1952

INCOME:

From Sales.....	\$2,479.24
From Music Box Commissions.....	66.54
From Ice Cream Machine.....	-0-
From Coca Cola Commissions.....	-0-
From Peanut Vending Machine.....	.86
From Cigarette Machines.....	59.60
From Juice Machine.....	<u>5.46</u>

TOTAL INCOME..... \$2,611.60

COST OF SALES:

Beginning Inventory (Mar 1)	\$ 433.03
Purchases	<u>1,614.26</u>
	\$2,047.29
Less	
Ending Inventory (Mar 31)	<u>385.77</u>
COST OF SALES	<u>1,661.52</u>
GROSS PROFIT.....	<u>\$ 950.08</u>

EXPENSES:

Management Salaries	\$ 425.00
Wages	336.80
Supplies	9.24
Ldry Services	10.46
Other:	
Depreciation Expense	<u>53.46</u>
TOTAL EXPENSES	<u>\$ 834.96</u>

NET PROFIT.....\$ 115.12

COPY

May 5, 1952

Mr. J. R. E. Lee, Jr.
Business Manager
Florida A and M College

Dear Mr. Lee:

I would like for you to consider the possibility and advisability of increasing the salaries of the maids and janitors of the Men's Dormitories, especially the maids.

Complaints about present salaries not being in line with salaries of other persons doing similar work at the institution have been registered with me. My suggestions would be as follows:

	<u>Present Salary</u>	<u>Recommended</u>
Anderson, Rebecca	\$55.00	\$75.00
Emmons, Eva.....	70.00	75.00
Long, Annie Mae.....	65.00	75.00
McCray, Corine.....	68.33	75.00
Pollard, Mary	65.00	75.00
Williams, Emma Lou	65.00	75.00
Williams, Minnie	60.00	75.00
Floyd, Willie.....	130.00	135.00
Calloway, Jessie.....	<u>130.00</u>	<u>135.00</u>
(or Janitor who will replace him, if he is relieved of duty.)		
Totals.....	708.33	\$795.00

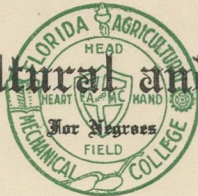
I know of the many budgetary problems that the institution is faced, but I wanted to go on record as passing these complaints on to the proper sources for consideration.

Yours very truly,

B. L. Perry, Jr.
Dean of Men

cc: President Fore
Dr. Yancey
Mr. Rivers

The Florida Agricultural and Mechanical College



GEORGE W. GORE, JR., PRESIDENT

Tallahassee, Florida

May 19, 1952

OFFICE OF THE BUSINESS MANAGER

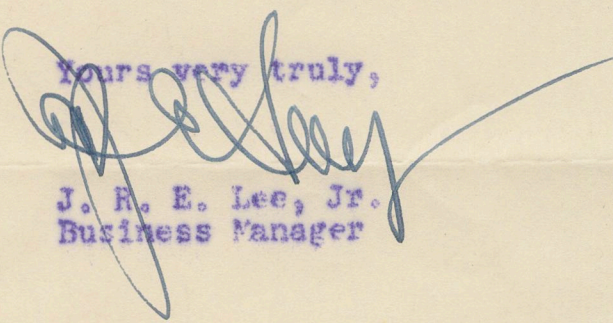
Dr. George W. Gore, Jr.
President
Florida A & M College

Dear Dr. Gore:

Enclosed please find statement of your budgetary status. The unencumbered balance, the last completed column, indicates the available amount your division has for the remaining portion of this quarter.

Your cooperation in considering your balance when issuing requisitions will be greatly appreciated.

Yours very truly,


J. R. E. Lee, Jr.
Business Manager

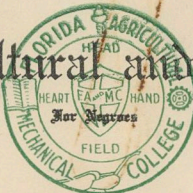
REPORT OF EXPENDITURES, ENCUMBRANCES AND APPROPRIATION BALANCES

DATE April 30, 1952

DEPARTMENT Dr. G. W. Gore, Jr. - President's Office

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET	TOTAL EXPENDITURES	UNEXPENDED BALANCE	V	UNLIQUIDATED ENCUMBRANCES	UNENCUMBERED BALANCE	ESTIMATED AVAILABLE BALANCE	OVER OR UNDER ESTIMATE
	PRESIDENT'S OFC	9,200.00	3,494.38-	5,705.62		101.34-	5,604.28		

The Florida Agricultural and Mechanical College



GEORGE W. GORE, JR., PRESIDENT

Tallahassee, Florida

OFFICE OF THE BUSINESS MANAGER

May 28, 1952

Dr. G W Gore, Jr.
Florida A and M College

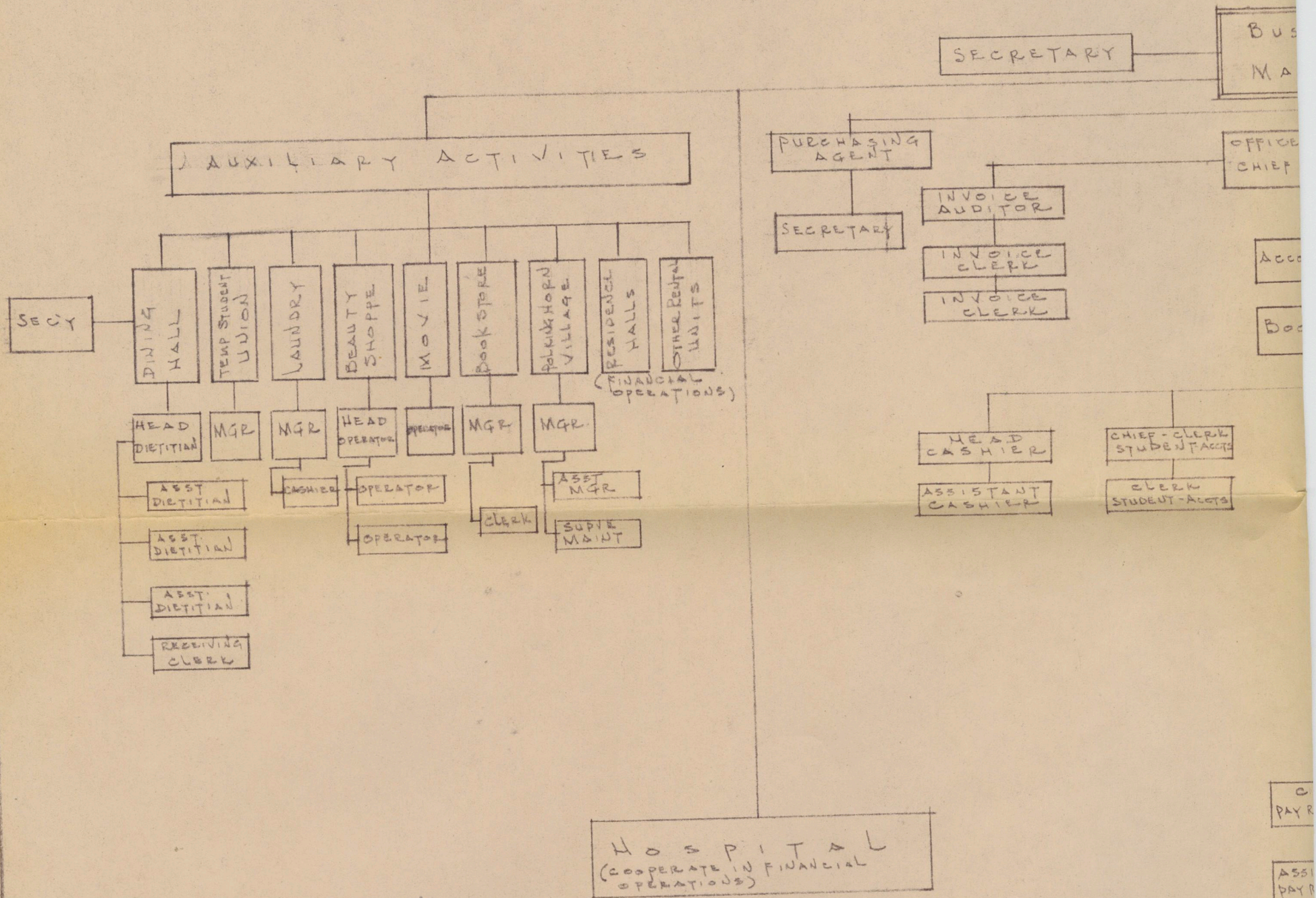
Dear Dr. Gore:

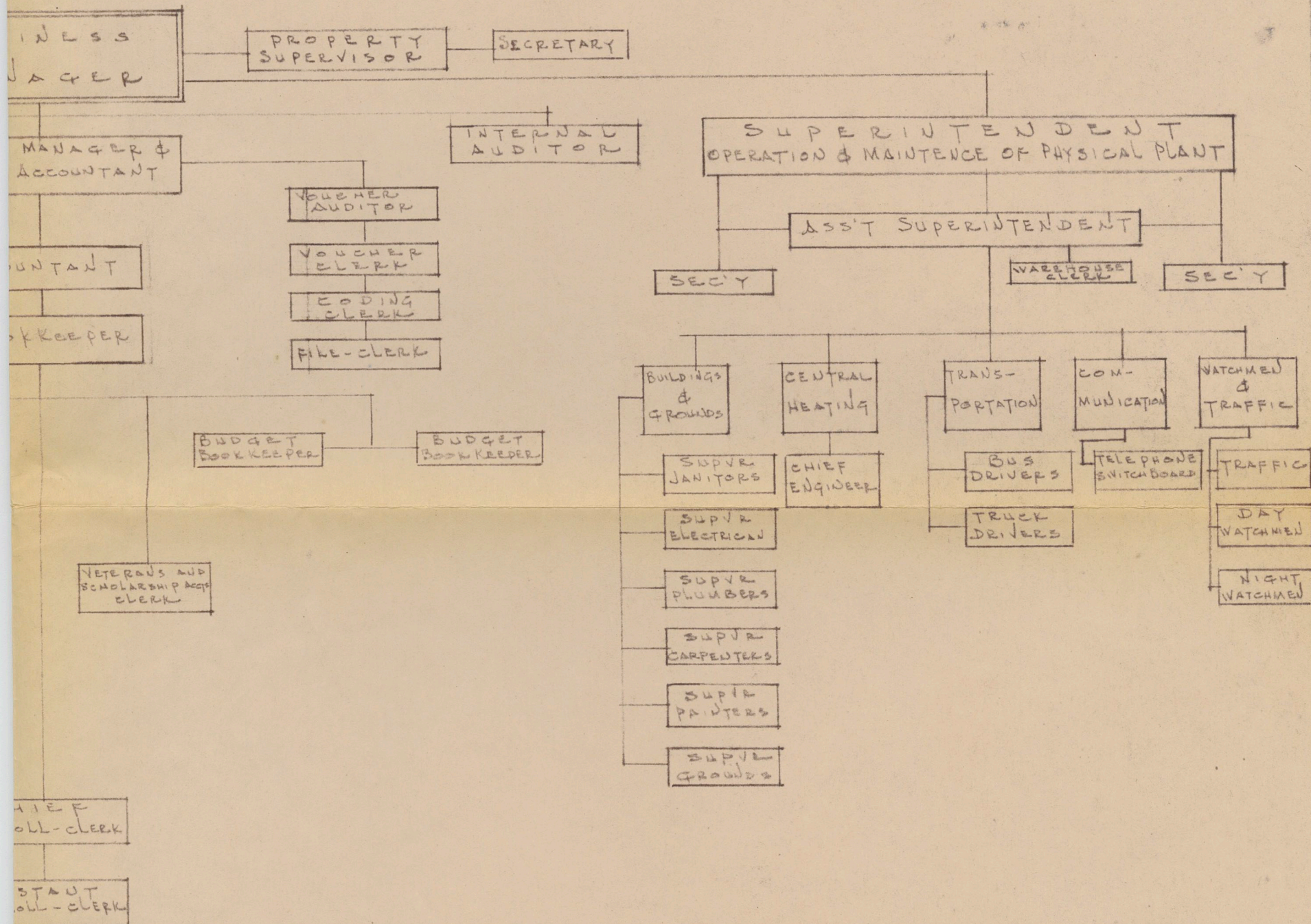
Complying with your request, I am handing you
herewith a copy of the organization chart of
the employees of the Business Office.

Yours very truly,

J. R. E. Lee, Jr.
Business Manager

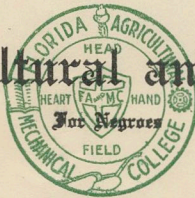
JRELjr/gs





COMPILED BY:	ORGANIZATION CHART
R.H. HALL	ON
DWG: E.P. BLAKE	BUSINESS DEPARTMENT
APP: J.R.E. LEE	FLORIDA A&M COLLEGE
DATE: MAY 12, 1952	TALLAHASSEE, FLORIDA
REVISIONS:	

The Florida Agricultural and Mechanical College



GEORGE W. GORE, JR., PRESIDENT

Tallahassee, Florida

OFFICE OF THE BUSINESS MANAGER

June 12, 1952

Dr. G W Gore, Jr.
Florida A and M College

Dear Dr. Gore:

I have conferred with Mr. Spearman, Local Postmaster, with regards to the inquiry of mailing out postage due envelopes, the mailing cost due to be paid by the college, a sample of which I am enclosing.

It is my understanding that the following errors were committed in the handling of this mail:

1. "By" was omitted following the word paid.
2. These envelopes should have been stamped by our postage meter prior to being sent.

The following corrections are being made:

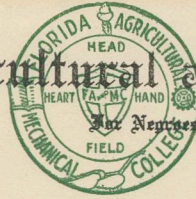
1. The envelopes are being printed adding the word "by" as being referred to in No. 1.
2. The envelopes will be stamped prior to being sent to the person of whom the request is being made for information.

Yours very truly,

J. R. E. Lee, Jr.
Business Manager

JRELjr/gs

The Florida Agricultural and Mechanical College



GEORGE W. GORE, JR., PRESIDENT

Tallahassee, Florida

OFFICE OF THE BUSINESS MANAGER

June 16, 1952

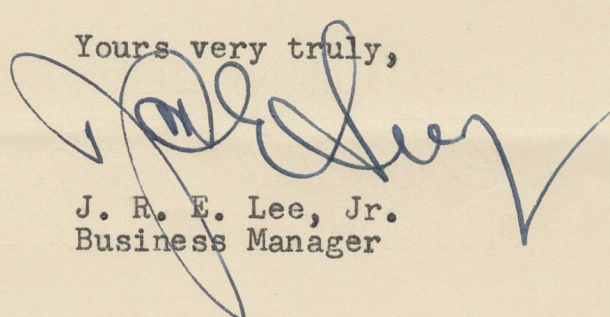
Dr. G W Gore, Jr.
Florida A and M College

Dear Dr. Gore:

With reference to the attached letter from Mr. Stafford, I assume that his suggestion is that the \$662.00 as recommended, be paid from the Operation and Maintenance Account of the Health and General Hospital Budget as shown on page 68, item #822 or #824 as shown in the budget beginning July 1, 1952.

It appears to me that this is the only place from the hospital budget that these wages can be paid.

Yours very truly,


J. R. E. Lee, Jr.
Business Manager

JRELjr/gs

Enclosure

FLORIDA AGRICULTURAL AND MECHANICAL COLLEGE
TALLAHASSEE, FLORIDA

OFFICE OF THE PRESIDENT

June 19, 1952

Mr S T Stafford
Florida A and M College

Dear Mr Stafford:

I am hereby approving your request that \$662.00 for use of Meharry students to examine our freshmen and R O T C students be taken from the Operation and Maintenance Account of the Health and General Hospital Budget.

Yours very truly,

George W Gore, Jr

GWGjr:vby

cc: Mr J R E Lee, Jr

COPY

Florida Agricultural and Mechanical University

TALLAHASSEE, FLORIDA



GEORGE W. GORE JR., PRESIDENT

OFFICE OF THE VICE PRESIDENT

June 25, 1962

Dr. George W. Gore, Jr.
President
Florida A & M University

Dear Dr. Gore:

Reference is made to your verbal inquiry with regards to the special committee of the Florida Council of Institutions for Higher Education, of which you were a member.

I am attaching a copy of the report of this committee for your information.

Yours very truly,

J. R. E. LEE, Jr.

Attachment

May 17, 1962

Dr. W. B. Stewart, President
Edward Waters College
Jacksonville, Florida

Dear Sir:

I am submitting the report of the Special Committee to recommend structure, lines of authority, and budget procedures as appointed by you at the Spring Meeting of the Council.

I make this report direct to you as my professional future is at present uncertain. President Floyd has kindly consented to:

- (a) Review the report with other members of the Committee who were not present, if possible.
- (b) To "carry the ball" in presenting it to the Council for adoption.

As you see, this report if adopted is the equivalent of an amendment to the Constitution, and adds to or changes the present organization.

It is submitted for your study and for your file, that it may become an item on the agenda for the Fall Meeting.

Very truly yours,

A. B. Williams
President

ABW/ewm

Florida Normal Industrial and Memorial College

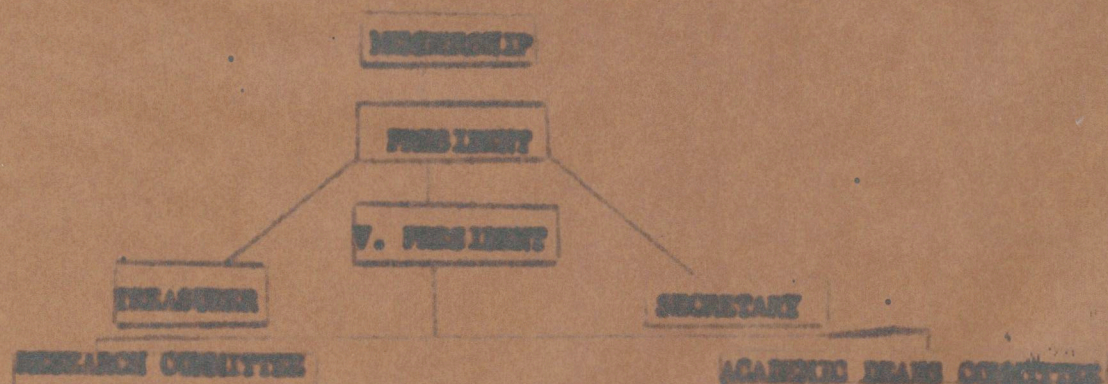
May 12, 1963

The Committee on Structure, Lines of Authority, and Budget Procedures, (see Minutes April 7, p.48) President A. B. Williams Chairman, met May 12, 1963 11:00 a.m. at Florida Normal Industrial and Memorial College in official session.

The purpose of the meeting was: To recommend structure, lines of authority, and budget procedures.

The Chairman proposed two organizational charts as suggestions. After extended discussion and revisions the following chart structure showing (a) lines of authority, and (b) definition of duties (other than those of usual offices) was adopted by the committee for recommendation to the body politic.

A. Structure (suggested)



PURPOSE:

1. To handle general research for the council as outlined in the institution.

PURPOSE:

1. To consist of four deans and one president.

H. B. -Vice President is a new office.

2. To serve as a clearing house for all divisions, deans, and subject areas.
3. To select deans or consultants who are competent in the area of the problem under study.
4. Findings and recommendations to be presented to the president before going to the membership.
5. Members of the committee are to be appointed by the president.
6. Selection of consultants and deans to study a particular problem is to be done by the committee, and approved by the president.
7. Money for the operation of the committee will be budgeted by the council.

Letters reminding Committee Members of the time, date, and place of the meeting were sent all Members.

The following members of the committee were present:

1. A. B. Williams, Chairman
2. Dr. Searcy Gao
3. Leroy C. Floyd, Sr.

The following members were absent:

1. President Jackson — No reply to letter
2. Dr. Gore — Replied
3. Dr. Moore — No reply to letter
4. Dr. Mattilan — No reply to letter

A. B. Williams, Chairman

May 17, 1962

Dr. W. B. Stewart, President
Edward Waters College
Jacksonville, Florida

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A. B. Williams
President

ABW/wnm

Florida Normal Industrial and Memorial College

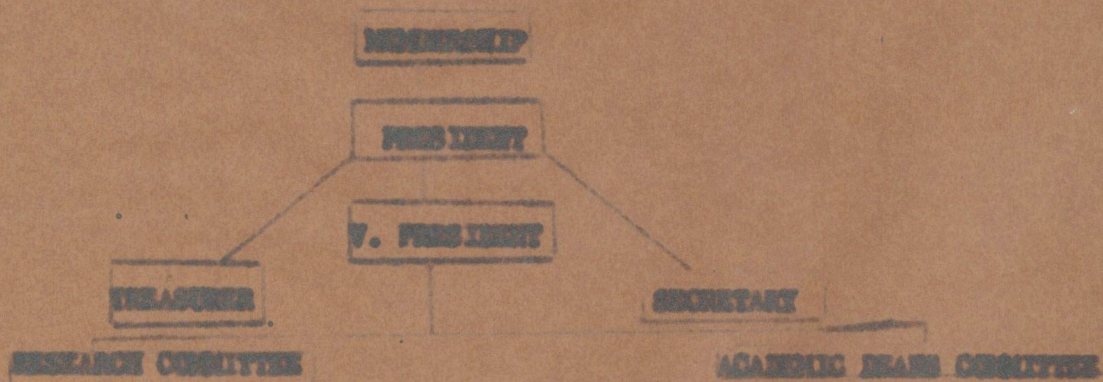
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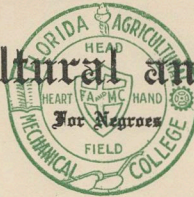
1. A. B. Williams, Chairman
2. Dr. Searcy Chase
3. Larry C. Floyd, Jr.

The following members were absent:

1. President Jackson — No reply to letter
2. Dr. Gore — Replied
3. Dr. Moore — No reply to letter
4. Dr. McMillan — No reply to letter

A. B. Williams, Chairman

The Florida Agricultural and Mechanical College



GEORGE W. GORE, JR., PRESIDENT

Tallahassee, Florida

OFFICE OF THE BUSINESS MANAGER

June 12, 1952

Return to Office of the
President

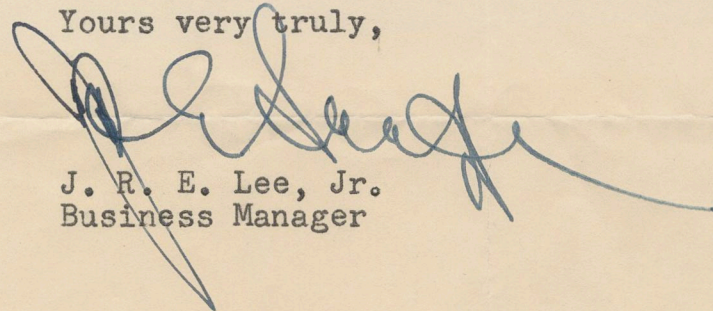
Dr. G W Gore, Jr.
Florida A and M College

Dear Dr. Gore:

This has reference to your letter dated June 11 enclosing copy of a letter addressed to Dr. R L Anderson from Mr. Thomas A LaSaine of Meharry Medical College with regards to physical examinations for the freshman and R O T C students.

We shall arrange payments in accordance with arrangements as set forth. Please have Dr. Anderson make up a statement, as was done last year, in order that we may process this payment immediately.

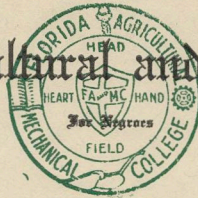
Yours very truly,



J. R. E. Lee, Jr.
Business Manager

JRELjr/gs

The Florida Agricultural and Mechanical College



GEORGE W. GORE, JR., PRESIDENT

Tallahassee, Florida

OFFICE OF THE PRESIDENT

July 3, 1952

Dr Gore:

Dr Anderson came in today and would like this office to write Dr Thomas A LaSaine a letter of confirmation relative to the plans to again use senior medical and dental students in the examination of our freshmen and R O T C students.

4 medical

4 dental

vby

July 26, 1952

Mrs. C B N Daniels
Florida A and M College

Dear Mrs. Daniels:

Our records disclose that we have only 394 persons now eating in the college cafeteria. On the basis of this drastically reduced number of persons receiving service in this area, I am recommending that serious consideration be given immediately to closing the dining hall on the ground floor. This suggestion is being made in order that the overhead expense in personnel necessary for the operation of this area be eliminated. In addition, the food consumption of those persons engaged in this area, for which there are no charges, will also be eliminated. It appears to me, that this is an opportunity to, at least, keep this particular operation from becoming further indebted.

Yours very truly,

J. R. E. Lee, Jr.
Business Manager

JRELjr/gs

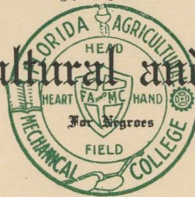
cc: Dr. G W Gore, Jr.



COPY

Hospital

The Florida Agricultural and Mechanical College



DR. GEORGE W. GORE JR., PRESIDENT

Tallahassee, Florida

OFFICE OF THE ADMINISTRATOR

August 5, 1952

Dr G W Gore, Jr
President
Florida A & M College

Dear Dr Gore:

I should like to bring to your attention a matter which caused considerable embarrassment on Sunday, August 3.

I was just leaving the Hospital and noted a car trying to make its way up into the main section of the campus from the Hospital drive. Seeing that they were unable to get out of the ravine which had been caused by heavy rains and erosion, I approached and found that the occupants were from San Jose, California, and that the driver was the Director of Adult Education for the state of California. They were passing through the city and had been advised by a policeman to be sure and see A & M College before leaving town. Mr Webb was much impressed with the Hospital and after helping him free his car, I instructed him how to drive around the rest of the campus via Palmer Avenue.

I bring this matter to your attention because of a remark made by Mr Webb that we had a most interesting campus but we certainly needed roads. If it has been decided that we shall continue to use this passage between the main campus and the Hospital, I am sure that the maintenance department could make a satisfactory road which would not wash out every time we have a rain. This is being presented to you in no sense of criticism of this department of the college, but as a helpful point to improve our general physical aspect.

Yours very truly,

S. T. Stafford
S TANNER STAFFORD
Administrator

STS:jcf

August 6, 1952

Mr J R E Lee, Jr
Florida A and M College

Dear Mr Lee:

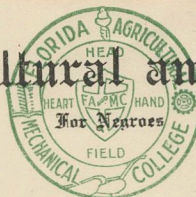
I would appreciate if arrangements could be made to repair the road between here and the hospital. People are continuing to use it and it is causing us some embarrassment. On last Sunday the Director of Adult Education for the State of California was visiting on our campus and got stuck in the mud.

Yours very truly,

George W Gore, Jr

GWGjr:vby

The Florida Agricultural and Mechanical College



GEORGE W. GORE, JR., PRESIDENT

Tallahassee, Florida

OFFICE OF THE BUSINESS MANAGER

August 20, 1952

Dr. George W. Gore, Jr.
Florida A and M College

Dear Dr. Gore:

I am handing you herewith a copy of the
tabulation of the bids for the addition
to the Law Building.

Yours very truly,

J. R. E. Lee, Jr.

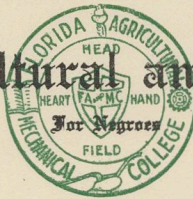
JREL, jr/ly

Enclosure 1

BID LIST FOR
 ADDITION TO LAW BUILDING
 A. & M. COLLEGE
 August 19, 1952

CONTRACTOR	BASE BID	ALTERNATE # 1 Omission of painting exterior woodwork of existing building	ALT. # 2 Omission of the masonry water- proofing
Bears Construction Company Atlanta, Georgia	279,745.00	Deduct 250.00	Deduct 500.00
Jack Culpepper Tallahassee, Florida	268,500.00	" 500.00	" 850.00
Albittton-Williams, Inc. Tallahassee, Florida	257,300.00	" 880.00	" 1,056.00
J. O. Carlile Tallahassee, Florida	266,235.00	" 600.00	" 500.00
Paul Smith Contr. Co. Tallahassee, Florida	302,662.00	" 400.00	" 800.00
Eaton & Elzea Contr. Co. Panama City, Florida	294,870.00	" 482.00	" 494.00

The Florida Agricultural and Mechanical College



GEORGE W. GORE, JR., PRESIDENT

Tallahassee, Florida

OFFICE OF THE BUSINESS MANAGER

October 23, 1952

Dr. G W Gore, Jr.
Florida A & M College

Dear Dr. Gore:

In accord with your instructions, I conferred with Dr. Campbell of Florida State University as a result of the request for the use of the Florida State University Stadium, Saturday, October 25 for the Florida A. & M. College vs. Prairie View College football game.

Dr. Campbell requested that I meet with Dr. Martin, Vice President and Mr. Rod Shaw, Business Manager of Florida State University. I contacted Dr. Martin and arrangements were made for a meeting at the Office of the Board of Control with him and Mr. Shaw Wednesday, October 22, 1952, 10:00 a.m. Present at the meeting were: Dr. Martin, Mr. Rod Shaw, Mr. A. S. Gaither, Dr. M. C. Rhaney and J. R. E. Lee, Jr.

Results of the conference were:

1. The game would be played at the Doak S. Campbell Stadium, Saturday night, October 25, 8:00 p.m.
2. The seating arrangement. The entire east side to be used for the Florida State University and White patrons. The west side to be used by Florida A. and M. College and all Colored patrons.
3. The Florida A. & M. College to pay 10% of the gross sales for the use of the stadium after deducting federal and state taxes.
4. The Officials of Florida A. & M. College to assume all responsibility as to details in the handling of the game.
5. The Florida State University Publicity Department would make the official announcement as to this

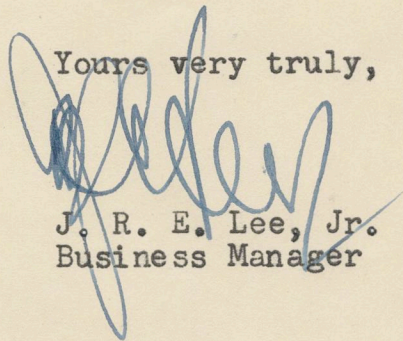
Dr. G W Gore, Jr.
Page #2

October 23, 1952

game being played at Florida State University.

I shall be very glad, if you desire, to further discuss any details of this conference at your convenience.

Yours very truly,

A handwritten signature in blue ink, appearing to read "J. R. E. Lee, Jr.", is written over the typed name.

J. R. E. Lee, Jr.
Business Manager

JRELjr/gs