

STATE OF GEORGIA
FULTON COUNTY

(MARCH 27, 1950)

Personally, before me, a Notary Public, appeared Mrs. Ruth Hall Hodges, Affiant, who, after being duly sworn under oath according to law, deposes and says that the signature appearing on Instructor's Report of Grades, Division of Extension Services, Florida A & M College Tallahassee, Florida, dated May 18, 1948 is that of the Affiant, Mrs. Ruth Hall Hodges.

Affiant further deposes and says that the name of Jessie Atwater appearing on the end or on line 14 of said report of grades was not entered thereon by her, Mrs Ruth Hall Hodges and that the addition of said name was not of her authority or knowledge.

[Signature]
Witness

[Signature]
Notary

Notary Public, Georgia, State at Large
My Commission Expires Aug. 25, 1950.

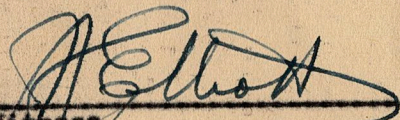
Ruth Hall Hodges.
(Mrs) Ruth Hall Hodges



ATLANTA, GEORGIA
FULTON COUNTY

Personally, before me, a Notary Public, appeared Mrs Ruth Hall Hodges, who, after being duly sworn under oath according to law, deposes and says that the signature is not hers as appears on Instructor's Report of Grades, Division of Extension Services, Florida A & M College, Tallahassee, Florida, dated May 18, 1948, being the report of grades for Art Course No. 201 at Quincy Extension Center, Public School Art. and bearing the name of Gladys McKelvey Paige on line No. 1 of same.

Subscribed and sworn to this 27th day of March, 1950.



Witness

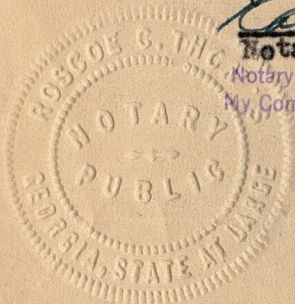


(Mrs.) Ruth Hall Hodges

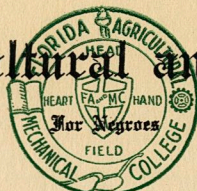


Notary

Notary Public, Georgia, State at Large
My Commission Expires Aug. 25, 1950.



The Florida Agricultural and Mechanical College



Tallahassee, Florida

June 12
1950

OFFICE OF THE REGISTRAR

Dr. George W. Gore, Jr.
President
Florida A and M College

Dear Doctor Gore:

In accordance with your verbal request of June 9, we have checked the records of the persons listed below, and I am herewith submitting their complete records, and a report as follows:

- | | |
|-----------------|---|
| McLain Garrett | - All courses listed on record are verified by teachers reports as sent in to this office. |
| Audrey Bethel | - All courses listed on record are verified by teachers reports as sent in to this office. |
| Luree Houston | - (Ed. 309 (Ruth Orr) - Grade verified by teachers' report.
(Home Ec. 303 (C. Garnes) - Grades verified by teachers' report. |
| Mary Lou Bryant | - (Ed. 309 (Ruth Orr) - Grade verified by teachers' report.
(Ed. 312 (Ruth Orr) - Grade verified by teachers' report. |
| Maggie S King | - Home Ec. 303 (C. Garnes) - Grade verified by teacher's report. |
| Jessie Atwater | - Ed. 320 (Ruth Hall Hodges) - Grade verified by teacher's report. |
| Harietta Holt | - Ed. 309 (Ruth Orr) - This course is not on her permanent record card. |

If we can be of further service to you in this matter please feel free to call upon us.

Respectfully yours,

E. M. Thorpe
E. M. Thorpe
Registrar

June 12
1950

Dr. George W. Gore, Jr.
President
Florida A and M College

Dear Doctor Gore:

In accordance with your verbal request of June 9, we have checked the records of the persons listed below, and I am herewith submitting their complete records, and a report as follows:

- McLain Garrett - All courses listed on record are verified by teachers reports as sent in to this office.
- Audrey Bethel - All courses listed on record are verified by teachers reports as sent in to this office.
- Luree Houston - (Ed. 309 (Ruth Orr) - Grade verified by teachers report.
(Home Ec. 303 (C. Garnes) - Grades verified by teachers report.
- Mary Lou Bryant - (Ed. 309 (Ruth Orr) - Grade verified by teachers report.
(Ed. 312 (Ruth Orr) - Grade verified by teachers report.
- Maggie S King - Home Ec. 303 (C. Garnes) - Grade verified by teachers report.
- Jessie Atwater - Ed. 320 (Ruth Hall Hodges) - Grade verified by teachers report.
- Harietta Holt - Ed. 309 (Ruth Orr) - This course is not on her permanent record card.

If we can be of further service to you in this matter please feel free to call upon us.

COPY
Respectfully yours,

E. M. Thorpe
Registrar

The Florida Agricultural and Mechanical College



Tallahassee, Florida

June 19, 1950

EXTENSION DIVISION

Dr. George W. Gore, Jr., President
Florida A and M College
Campus

Dear Dr. Gore:

In checking with the State Auditor, Mr. W. G. Hendricks, I was informed that all extension records for the Quincy Center for 1946-1947, and 1947-1948 have been turned over to Mr. Richard Ervin, State Attorney. These records will be kept until complete investigation of records of persons in question are completed.

I will continue to check through the extension files for other information concerning the persons listed below.

Miss Loree Houston,	Quincy
Miss Mary L Bryant,	"
Miss Harietta Holt,	"
Miss Maggie S King,	"
Miss Jessie Atwater,	"
Mr. McClain Garrett,	"
Miss Alice M Jackson	"
Miss Naomi McDonald	Havanna

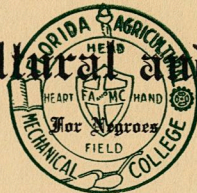
The extension records do not show, at any time, the name of Miss Audrey Bethel as having been enrolled in extension classes.

Very truly yours,

Edwin F. Norwood
Edwin F. Norwood
Director Extension
Services

EFN:lg

The Florida Agricultural and Mechanical College



GEORGE W. GORE JR., PRESIDENT

Callahasssee, Florida

OFFICE OF THE BUSINESS MANAGER

June 26, 1950

Dr. George W. Gore, Jr, President
Florida A and M College

Dear Dr. Gore:

In compliance with your request of June 12, 1950,
the following confidential report with respect to the
payment of fees by the persons indicated is submitted
herewith:

Quincy

Miss L ore ree Houston	1947-1948	None
Miss Mary L. Bryant	1947-1948	None
Miss Harietta Holt	1948	None
Mrs. Maggie S. King	1947-1948	None
	1948-1949	\$38.00
Miss Jessie Atwater	1947-1948	\$7.50 (Pd Dec 1948)

The following additional information pertains to the
dates of payment made for instruction in this institution
both in residence and in extension by the persons indicated:

Mr. McClain J. Garrett	1947-1948	None
(Receipt for "G.T." Garrett-6-9-48	\$15.00-Quincy)	
	1948-1949	\$23.00
	1948 S S	\$16.00
Miss Alice Mae Jackson	1948	\$38.00
	1949 S S	\$33.50
Miss Naomi McDonald	No Record	
(Record for Mrs. Naomi McDaniels-Simpson)		
	1948-1949	Fees Paid
	Extension:	
	1948	\$38.00

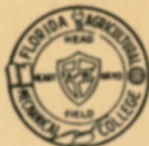
Miss Audrey Bethel	Sept 1945 thru May 1949
(Regular School only)	Account paid in full

Respectfully yours,

J. R. E. Lee, Jr.
Business Manager

FLORIDA AGRICULTURAL AND MECHANICAL COLLEGE

WILLIAM H. GRAY, JR., President



TALLAHASSEE, FLORIDA

LOCAL CORRESPONDENCE
DIVISION OF ARTS AND SCIENCES

June 27, 1950

Dr. George W. Gore, Jr., President
Campus

Dear Dr. Gore:

In accordance with your request, I have contacted, at random, twelve students who were registered in the classes with the five persons about whom there is some question as to the reliability of the grades which these five persons received through Extension taken in Quincy, during the 1947-48 term.

In each case, I approached the individuals and described my mission in as quiet a manner as I could. I took with me a blank which I tried to have the persons sign if they were sure the person in question was registered in and attended a particular class. The reactions of the individuals may be summarized as follows:

1. Exact recollection of the persons in class at that time and the regularity of attendance was uncertain.
2. Persons were unwilling to sign blanks under above conditions for fear of being called up for Grand Jury or Court testimony.
3. Four individuals were willing to sign the blanks because they felt they were reasonably sure that the persons for whom they sign were in attendance.

I still have a list of other persons whom I plan to contact and get whatever additional information they will supply. I shall do my best to give this matter my full attention until it is cleared up to your satisfaction.

Sincerely yours,

H. Manning Efferson
H. Manning Efferson
Administrative Assistant

HME/v

THE FLORIDA AGRICULTURAL AND MECHANICAL COLLEGE
Tallahassee, Florida

June 27, 1950

RE: McLAIN GARRETT

✓ Examination of his record discloses that he actually earned 108 semester hours (15 hours at Miles College, Birmingham, Alabama, and 93 hours at Florida A and M College.) The total number of hours required for graduation in his curriculum, Elementary Education, is 126. The remaining hours required for graduation (18) were allowed by special action of the Department of Religious Education and the Committee on Academic Credit Evaluation. This credit was allowed on the basis of his experiences as evaluated by the two groups.

He was allowed 12 hours by the Department of Religious Education and 24 hours by the Committee on Academic Credit Evaluation.

At the time he graduated he had a total of 144 hours, which is 18 hours in excess of the number required for graduation. ✓

(NOTE: Information concerning the action of the Department of Religious Education was furnished by Dr. James Hudson, Head of the Department and Chaplain of the College.)

THE FLORIDA AGRICULTURAL AND MECHANICAL COLLEGE
Tallahassee, Florida

June 27, 1950

RE: AUDREY BETHEL

1. All work taken by Audrey Bethel at Florida A and M College was taken in residence; that is, none was extension work.
2. All testimony secured from teachers and students with whom she worked is to the effect that her achievement and ability ~~was~~^{were} above average.
3. Audrey Bethel was elected to membership in the Alpha Kappa Mu National Honor Society.
4. All students here at the college who enroll in B.A. 400, Office Practice, are required to work in the various offices here while matriculated for this course. Audrey Bethel did her practice work in the office of the President. In very rare instances, she was retained in the office to complete special reports.* Her work in the course B.A. 400 was in keeping with the regular procedure followed by other students taking the course.

*NOTE: This information was furnished by Mrs. A. C. Briggs, Secretary to the President at the time Miss Bethel did her Office Practice Work.

THE FLORIDA AGRICULTURAL AND MECHANICAL COLLEGE
Tallahassee, Florida June 26, 1950

RE: AUDREY BETHEL

The reason why some of the courses on permanent records are typed and some in handwriting is as follows:

During the academic year 1947-48, Dr. Melvin O. Alston, then Registrar of the college, requested Miss Lollie M. Fleming, Official Recorder of the college, to make all recordings on permanent record cards in handwriting. This policy, however, was reversed at the end of the year 1947-48. The reasons given for requesting that the recording be done in handwriting were:

1. The office was very much understaffed from the personnel standpoint and recording by hand, it was felt, would save time and permit a greater volume of work to be turned out.
2. Recording in handwriting was more safe than typing; that is, handwriting can always be identified but not typed material.

(NOTE: This information was supplied by Miss Lollie M. Fleming, Recorder, Florida A and M College)

June 27, 1950

Dr. George W. Gore, Jr., President
Campus

Dear Dr. Gore:

C
O
P
Y

In accordance with your request, I have contacted at random, twelve students who were registered in the classes with the five persons about whom there is some question as to the reliability of the grades which these five persons received through Extension taken in Quincy during the 1947-48 term.

In each case, I approached the individuals and described my mission in as quiet a manner as I could. I took with me a blank which I tried to have the persons sign if they were sure the person in question was registered in and attended a particular class. The reactions of the individuals may be summarized as follows:

1. Exact recollection of the persons in class at that time and the regularity of attendance was uncertain.
2. Persons were unwilling to sign blanks under above conditions for fear of being called up for Grand Jury or Court testimony.
3. Four individuals were willing to sign the blanks because they felt they were reasonably sure that the persons for whom they sign were in attendance.

I still have a list of other persons whom I plan to contact and get whatever additional information they will supply. I shall do my best to give this matter my full attention until it is cleared up to your satisfaction.

Sincerely yours,

H. Manning Efferson
Administrative Assistant

HME/w

June 27, 1950

Dr. George W. Core, Jr., President
Campus

Dear Dr. Core:

In accordance with your request, I have contacted at random, twelve students who were registered in the classes with the five persons about whom there is some question as to the reliability of the grades which these five persons received through Extension taken in Quincy during the 1947-48 term.

In each case, I approached the individuals and described my mission in as quiet a manner as I could. I took with me a blank which I tried to have the persons sign if they were sure the person in question was registered in and attended a particular class. The reactions of the individuals may be summarized as follows:

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3. Four individuals were willing to sign the blanks because they felt they were reasonably sure that the persons for whom they sign were in attendance.

I still have a list of other persons whom I plan to contact and get whatever additional information they will supply. I shall do my best to give this matter my full attention until it is cleared up to your satisfaction.

Sincerely yours,

H. Manning Efferson
Administrative Assistant

HME/v

July 7, 1950

TO: The Business Office

FROM: The Extension Office

We are listing below, extension fees for the persons indicated.

<u>NAME OF SENDER</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
Miss Theresa Miller Jacksonville Center	\$15.00 (M.O. # 448318) 5.00 (M.O. # 448672)	To be applied to her account for extension work taken in 1945.
Mrs. Mary L. Sparks Ocala Center	\$30.00 (Check)	To be applied to her account for extension work taken in 1947- 1948.
Mrs. Bettie Rolax Quincy Center	\$15.00 (Currency)	To be applied to her account for extension work taken in 1948/

Fees were collected because permanent records in the Registrar's Office showed that persons had already been given credit for courses.

RECEIVED IN THE BUSINESS OFFICE BY: _____

Date: _____

EFN:lgw

cc; Dr. George W. Gore, Jr., President
Mr. Edwin M. Thorpe
Mr. H. Manning Egerson

A.R. Crump

Art 201

Instructor - Ruth Hall Hodges

STUDENT	GRADE
Paige, Gladys McKelvey	B

four

Art 202

Instructor - Ruth Hall Hodges

<u>STUDENT</u>	<u>GRADE</u>
Paige, Gladys McKelvey	B

Education 309

Ele. Sch. Curr.
- 1947-48

Instructor - Ruth B. Orr

STUDENT	GRADE
5 Abrams, Anita	B
Anderson, Ellouise	A
Bellamy, Lenora	C
Campbell, Geneva	A
Croskey, Edith	B
Doyle, Lillie Mae	C
Francis, Ruby G	B
Garrett, Evealena	B
Garrett, McLain G.	B
George, Henri D.	C
Golden, Lettie B	C
Goaldwine, Emma Lee	C
Grice, Wessie Lee	C
Hardon, Daisy R	B
Henderson, Geneva C	A
Hinson, Luethel	B
Hollins, Lottie B	C
James, Eddie Louise	B
Jackson, Marjorie	B
Jackson, Alice Mae	B
Kent, Carrie B	B
Kershaw, Mildred	B
King, Hazel W	B
Leffall, Martha J	B
Lloyd, Willie	C
Pringley, Pearl S	A
Robinson, Dorcas W	C
Shaw, Elise Hortense	A
Sneede, Mary J. H	C
Simms, Pollie P	B
5 Ware, Celestine A	A
5 Thompson, Fannie M.	C
Bradwell, Gertrude	C
5 Rolax, Betty	B
Thomas, Marian	A
Triplett, Mary L. Hutnell	C
Williams, A Francine L	C
Jones, Ruth	A
Green, Mary Lewis	A
Gaines, Essie	B
Houston, Luree	B
Bryant, Mary Lou	B
Holt, Marietta	C

711 No. Adams

4th St.

next to church

nutrition
Home Economics 303 - 1947-48

Instructor - C. Barnes

STUDENT	GRADE
Belle, Gladys	C
Campbell, Geneva	B
Francis, Ruby	C
Gilliam, Ruth	C
Goalwire, Emma	C
Grice, Wessie L	C
Houston, Luree	C
Jackson, Marjorie	C
Jones, Ruth	C
Kenon, Catherine	B
Leffall, Martha J	C
Lloyd, Willie J	C
Menchon, Mattie J	C
Shaw, Elise H	B
Smith, Mary Alice	B
5 Thomas, Marion	C
Williams, Julia T	C
King, Maggie S	C
<u>Houston, Luree</u>	C

Tests & measurements
Education 312 - 1947-48

Instructor - Ruth B. Orr

<u>Student</u>	<u>Grade</u>
Abrams, Anita	B
Burnside, Josephine	B
Barker, Irene H	C
Cox, Alma Ruth	C
Garrett, Evealena	B
George, Henri D	B
Henderson, Geneva C	A
Hinson, Luethel	C
Houston, Luree	B
Holt, Harrietta B	B
Jones, Dorothy C	B
Jackson, Alice Mae	C
Kent, Carrie B	C
Lawson, Arlene D	C
McMillan, Sarah S	B
Pringley, Pearl S	A
Robinson, Dorcas W	C
Sneede, Mary J.H.	C
Simms, Pollie P	B
Ware, Celestine A	A
Washington, Ozzie	C
Watson, Vina Mae	B
Relax, Betty	B
Golden, Lettie Bell	B
James, Eddie Louise	B
Green, Mary Lewis	A
Sweet, Applis Idella	C
Thompson, Fannie M.	C
Price, Retha Bell	C
<u>Bryant, Mary Lou</u>	B

Educational Psychology - 320 — 1947-48

Instructor - Ruth Hall Hodges

<u>Student</u>	<u>Grade</u>
Anderson, Ellouise M	B
Bellamy, Lenora	A
Black, Elizabeth	A
Brown, Eva J	A
Bryant, Hildredth	A
Doyle, Lillie Mae	A
Harper, Fannie	A
Hollins, Lottie Mae Bell	A
Kershaw, Mildred	B
King, Hazel W	B
McCray, Louella	A
Sweet, Applis	B
Williams, Rachael	A
<u>Atwater, Jessie</u>	A

Education - 324

Instructor - Ruth T. Orr

Student	Grade
Harden, Daisy Jones	B

Cont. English and American Literature - 202

Instructor - Ruth Hall Hodges

<u>Student</u>	<u>Grade</u>
Anderson, Ellouise M	B
Armstead, Thelma A	A
Atwater, Jessie L	A
Barker, Irene H	A
Black, Elizabeth	A
Bradwell, Gertrude	A
Brown, Eva J.	A
Bryant, Hildredth	A
Burnside, Josephine A	B
Cox, Alma Ruth	A
Dorsey, Philip P	A
Drayton, Willie Mae	B
Dupont, Elouise L	A
Harper, Fannie L	A
Hinson, Clara	A
Hinson, Luethel	A
Jones, Annie M	A
Jones, Dorothy C	A
Kennon, Catherine	A
Kershaw, Mildred S	A
King, Maggie S	B
Lawson, Arlene	B
Lawson, Clematese J	A
McCray, Louella	A
McMillan, Sara Simpson	A
Palmer, Jessie M	A
Price, Retha B	B
Robinson, Gertrude G	A
Simpson, Evelyn Sylvia	A
Simpson, Naomi C	B
Smith, Mary A	A
Washington, Ozzie	A
Watson, Vina Mae	B
White, Elnora Olivia	A
White, Johnnie Mae	A

FLORIDA A and M COLLEGE
Tallahassee, Florida

EXTENSION REPORT

Mr. W F Powers
State Board of Control
Tallahassee, Florida

Dear Mr. Powers:

The following is a summary report of my findings as a result of an investigation of our records concerning work done by certain students in our extension division:

1. I discovered a lack of uniformity in recording and in accounting for credits and fees in connection with the extension program.
2. My investigation revealed the fact that during the period 1941-1945, there was frequent change of personnel handling extension work, inadequate field supervision and lack of coordination between the extension office, the business office and the registrar's office.
3. Frequently persons who were responsible for carrying on extension work had too many other major duties and as a result did not devote sufficient time to keeping accurate extension records.
4. Unbonded instructors were allowed to collect and report fees without adequate auditing of accounts.
5. Records on hand are quite inadequate in that students were allowed to pay fees without regard to details of the time when the courses were pursued. Payments were made without adequate accounting with respect to the period for which the payment was made.
6. In only a few instances was it possible to verify through the business office whether or not persons had paid for courses for which they received credit. This difficulty was due to the fact that most centers made lump payments without a breakdown concerning individual students.
7. A detailed investigation was made of the case of McLain Garrett. Examination of his record discloses that he actually earned 108 semester hours (15 hours at Miles College, Birmingham, Alabama, and 93 hours at Florida A and M College) The total number of hours required for graduation in his curriculum, Elementary Education, is 126. The remaining hours required to graduate (18) were allowed by special action of the Department of Religious Education

and the Committee on Academic Credit Evaluation. This credit was allowed on the basis of his experiences as evaluated by two groups. He was allowed 12 hours by the Department of Religious Education and 24 hours by the Committee on Academic Credit Evaluation. At the time he graduated he had a total of 144 hours, which is 18 hours in excess of the number required for graduation.

8. Concerning the case of Audrey Bethel, I discovered the following: All work taken by Audrey Bethel at Florida A and M College was taken in residence; that is, none was extension work; (b) all testimony secured from teachers and students with whom she worked is to the effect that her achievement and ability were above average; (c) she was elected to membership in the Alpha Kappa Mu National Honor Society; and (d) all students here at the college who enroll in B.A. 400, Office Practice, are required to work in the various offices here while matriculated for this course, and this student did her practice work in the office of the president. In very rare instances she was retained in the office to complete special reports. Her work in the course B.A. 400 was in keeping with the regular procedure followed by other students taking the course.

9. Investigation of the case of Jessie L Atwater, of Quincy, revealed the fact that she had earned a maximum of 39 semester hours, all of which were earned in summer, except 6 hours which were earned in extension. I personally investigated this case.

According to the testimony of Jessie L Atwater, she came to Florida A and M College at some time during March or April and had a student in an office on the first floor of Lee Hall alter her certificate so that it was changed from Class 6, to Class 5, and the 39 hours raised to 69 hours. Her certificate was further changed to indicate the date of issuance as March 28, 1950. No records were changed in our registrar's office.

10. As a result of my investigations, I am convinced of the fact that on the whole no appreciable number of students have received credit for work illegally. In a few instances some discrepancies have occurred and it is highly possible that some individuals may have received credit which they did not earn. However in each case where this can be established appropriate adjustment is being made.

The present system of record keeping is in keeping with academic standards of other institutions and has been set up to safeguard official records.

The system inaugurated by the college for 1949-50 has been designed to prevent a recurrence of this practice. The present system, we believe, allows for an accurate audit of the condition of extension courses. A summary statement of the practice follows:

FLORIDA A and M COLLEGE
Tallahassee, Florida

EXTENSION REPORT

Mr. W F Powers
State Board of Control
Tallahassee, Florida

Dear Mr. Powers:

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7. A detailed investigation was made of the case of McClain Garrett. Examination of his record discloses that he actually earned 108 semester hours (15 hours at Miles College, Birmingham, Alabama, and 93 hours at Florida A and M College) The total number of hours required for graduation in his curriculum, Elementary Education, is 126. The remaining hours required to graduate (18) were allowed by special action of the Department of Religious Educa-

tion and the Committee on Academic Credit Evaluation. This credit was allowed on the basis of his experiences as evaluated by two groups. He was allowed 12 hours by the Department of Religious Education and 24 hours by the Committee on Academic Credit Evaluation. At the time he graduated he had a total of 144 hours, which is 18 hours in excess of the number required for graduation.

8. Concerning the case of Audrey Bethel, I discovered the following: All work taken by Audrey Bethel at Florida A and M College was taken in residence; that is, none was extension work; (b) all testimony secured from teachers and students with whom she worked is to the effect that her achievement and ability were above average; (c) she was elected to membership in the Alpha Kappa Mu National Honor Society; and (d) all students here at the college who enroll in B.A. 400, Office Practice, are required to work in the various offices here while matriculated for this course, and this student did her practice work in the office of the president. In very rare instances she was retained in the office to complete special reports. Her work in the course B.A. 400 was in keeping with the regular procedure followed by other students taking the course.
9. Investigation of the case of Jessie L Atwater, of Quincy, revealed the fact that she had earned a maximum of 39 semester hours, all of which were earned in summer, except 6 hours which were earned in extension. I personally investigated this case.

According to the testimony of Jessie L Atwater, she came to Florida A and M College at some time during March or April and had a student in an office on the first floor of Lee Hall alter her certificate so that it was changed from Class 6, to Class 5, and the 39 hours raised to 69 hours. Her certificate was further changed to indicate the date of issuance as March 28, 1950. No records were changed in our registrar's office.

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*After the
no other
for other*

Handwritten notes at the top of the page, including "We had..."

tion and the Committee on Academic Credit Evaluation. This credit was allowed on the basis of his experience as evaluated by two groups. He was allowed 12 hours by the Department of Religion Education and 24 hours by the Committee on Academic Credit Evaluation. At the time he graduated he had a total of 144 hours, which is 18 hours in excess of the number required for graduation.

Concerning the case of Audrey Bethel, I received the following: All work taken by Audrey Bethel at Florida A and M College was taken in regular class, that is, none was extension work. All testimony secured from teachers, and students with whom she worked is to the effect that her achievement and ability were above average; (c) she was elected to membership in the Alpha Kappa Mu National Honor Society; and (d) all students here at the college who were in the B.A. 1000 Office Practice, are required to work in the various offices while matriculated for this course, and this student did her practice work in the office of the president. In very rare instances she was retained in the office to complete special reports. Her work in the course B.A. 1000 was in keeping with the regular practice followed by other students taking the course.

Investigation of the case of Jessie Brewster, of Quincy, revealed the fact that she had earned a maximum of 39 semester hours, all of which were earned in summer, except 6 hours which were earned in extension. I personally investigated this case.

According to the testimony of Jessie Brewster, she came to Florida A and M College at some time during March, April and May, 1920, and had a student in an office on the first floor of the Hall after her certificate so that it was changed from Class 2 to Class 1, and the 39 hours raised to 69 hours. Her certificate was then changed to indicate the date of issuance as March 28, 1920. No records were changed in our registrar's office.

The system inaugurated by the college for 1919-20 has been designed to prevent a recurrence of this practice. The present system, we believe, allows for an accurate audit of the condition of extension courses. A summary statement of the practice follows:

Handwritten notes at the bottom of the page, including "The system..."

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As a result of my investigations, I am convinced of the fact that on the whole no appreciable number of students have received credit for work illegally. In a few instances some discrepancies have occurred and it is highly possible that some individuals may have received credit which they did not earn. However in each case where this can be established appropriate adjustment is being made.

Record

The present system of ~~record~~ keeping is in keeping with academic standards of other institutions and has been set up to safeguard official records.

FLORIDA A and M COLLEGE
Tallahassee, Florida

EXTENSION REPORT

Mr. W F Powers
State Board of Control
Tallahassee, Florida

Dear Mr. Powers:

The following is a summary report of my findings as a result of an investigation of our records concerning work done by certain students in our extension division:

1. I discovered a lack of uniformity in recording and in accounting for credits and fees in connection with the extension program.
2. My investigation revealed the fact that during the period 1941-1945, there was frequent change of personnel handling extension work, inadequate field supervision and lack of coordination between the extension office, the business office and the registrar's office.
3. Frequently persons who were responsible for carrying on extension work had too many other major duties and as a result did not devote sufficient time to keeping accurate extension records.
4. Unbonded instructors were allowed to collect and report fees without adequate auditing of accounts.
5. Records on hand are quite inadequate in that students were allowed to pay fees without regard to details of the time when the courses were pursued. Payments were made without adequate accounting with respect to the period for which the payment was made.
6. In only a few instances was it possible to verify through the business office whether or not persons had paid for courses for which they received credit. This difficulty was due to the fact that most centers made lump payments without a breakdown concerning individual students.
7. A detailed investigation was made of the case of McLain Garrett. Examination of his record discloses that he actually earned 108 semester hours (15 hours at Miles College, Birmingham, Alabama, and 93 hours at Florida A and M College) The total number of hours required for graduation in his curriculum, Elementary Education, is 126. The remaining hours required to graduate (18) were allowed by special action of the Department of Religious Educa-

tion and the Committee on Academic Credit Evaluation. This credit was allowed on the basis of his experiences as evaluated by two groups. He was allowed 12 hours by the Department of Religious Education and 24 hours by the Committee on Academic Credit Evaluation. At the time he graduated he had a total of 144 hours, which is 18 hours in excess of the number required for graduation.

8. Concerning the case of Audrey Bethel, I discovered the following: All work taken by Audrey Bethel at Florida A and M College was taken in residence; that is, none was extension work; (b) all testimony secured from teachers and students with whom she worked is to the effect that her achievement and ability were above average; (c) she was elected to membership in the Alpha Kappa Mu National Honor Society; and (d) all students here at the college who enroll in B.A. 400, Office Practice, are required to work in the various offices here while matriculated for this course, and this student did her practice work in the office of the president. In very rare instances she was retained in the office to complete special reports. Her work in the course B.A. 400 was in keeping with the regular procedure followed by other students taking the course.
9. Investigation of the case of Jessie L Atwater, of Quincy, revealed the fact that she had earned a maximum of 39 semester hours, all of which were earned in summer, except 6 hours which were earned in extension. I personally investigated this case.

According to the testimony of Jessie L Atwater, she came to Florida A and M College at some time during March or April and had a student in an office on the first floor of Lee Hall alter her certificate so that it was changed from Class 6, to Class 5, and the 39 hours raised to 69 hours. Her certificate was further changed to indicate the date of issuance as March 28, 1950. No records were changed in our registrar's office.

The system inaugurated by the college for 1949-50 has been designed to prevent a recurrence of this practice. The present system, we believe, allows for an accurate audit of the condition of extension courses. A summary statement of the practice follows:

FLORIDA A and M COLLEGE
Tallahassee, Florida

EXTENSION REPORT

Mr. W F Powers
State Board of Control
Tallahassee, Florida

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9. Investigation of the case of Jessie L. Atwater, of Quincy, revealed the fact that she had earned a maximum of 39 semester hours, all of which were earned in summer, except 6 hours which were earned in extension. I personally investigated this case.

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10. As a result of my investigations, I am convinced of the fact that on the whole no appreciable number of students have received credit for work illegally. In a few instances some discrepancies have occurred and it is highly possible that some individuals may have received credit which they did not earn. However in each case where this can be established appropriate adjustment is being made.

The present system of record keeping is in keeping with academic standards of other institutions and has been set up to safeguard official records.

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